2016 BOS: MEETINGS & DEADLINES SCHEDULE   Please distribute to EVERYONE who prepares agenda items. Revised 07-02-15/bv

•Salmon Columns = Use "hidden" columns -- for BOS Staff use only.   Blue dates = not the normal formula day

•Grey Colunmns   = not hidden -- can be sent to AQ Users

2016 BOS MEETING DATE = 1st & 3rd Mon. Or Tues. if Mon. = Holiday)	AIR-F PRE-PREP: 1) PAF: Send courtesy reminders. 2) PAB: Review = Mon., 4 wks before meeting	SEND DEADLINE REMINDER = Thurs, 4 wks before meeting	DEADLINE for AGENCY HEADS to SUBMIT ITEMS = Tue, 3 wks before meeting	PREP 1ST DRAFT AGENDA =Fri., 2 wks before meeting	ALL FINAL DOCUMENTS DUE NO LATER THAN NOON (COB OFFICE EYES ONLY) = Mon., 1 wk before meeting	PACKET DISTRIBUTION DAY = Wed., 1 wk. before meeting	POSTING DAY (Post the agenda) = Fri., 1 week before meeting or 24 hours before meeting.	8-DAY FU DEADLINE = 8th day after meeting. Don't count Meeting-Day.	COMMENTS if any
01/04/16	12/07/15	12/10/15	12/15/15	Thurs. 12/24/15	12/28/16	12/30/15	Thurs. 12/31/15	01/14/16	
Tues. 01/19/16	12/21/15	12/24/15	12/29/15	01/08/16	01/11/16	01/13/16	01/15/16	01/29/16	
02/01/16	01/04/16	01/07/16	01/12/16	01/22/16	01/25/16	01/27/16	01/29/16	02/11/16	
Tues. 02/16/16	Tues. 01/19/16	01/21/16	01/26/16	02/05/16	02/08/16	02/10/16	02/12/16	Fri. 2/26/16	
03/07/16	02/08/16	02/11/16	02/16/16	02/26/16	02/29/16	03/02/16	03/04/16	03/17/15	
03/21/16	02/22/16	02/25/16	03/01/16	03/11/16	03/14/16	03/16/16	03/18/16	03/31/16	
04/04/16	03/07/16	03/10/16	03/15/16	03/25/16	03/28/16	03/30/16	04/01/16	04/14/16	
04/18/16	03/21/16	03/24/16	03/29/16	04/08/16	04/11/16	04/13/16	04/15/16	04/28/16	
05/02/16	04/04/16	04/07/16	04/12/16	04/22/16	04/25/16	04/27/16	04/29/16	05/12/16	
05/16/16	04/18/16	04/21/16	04/26/16	05/06/16	05/09/16	05/11/16	05/13/16	05/26/16	
06/06/16	05/09/16	05/12/16	05/17/16	05/27/16	Tues. 05/31/16	06/01/16	06/03/16	06/16/16	
06/20/16	05/23/16	05/26/16	05/31/16	06/10/16	06/13/16	06/15/16	06/17/16	06/30/16	
Tues. 07/05/16	06/06/16	06/09/16	06/14/16	06/24/16	06/27/16	06/29/16	07/01/16	Fri. 7/15/16	
07/18/16	06/20/16	06/23/16	06/28/16	07/08/16	07/11/16	07/13/16	07/15/16	07/28/16	
08/01/16	Tues. 07/05/16	07/07/16	07/12/16	07/22/16	07/25/16	07/27/16	07/29/16	08/11/16	
08/15/16	07/18/16	07/21/16	07/26/16	08/05/16	08/08/16	08/10/16	08/12/16	08/25/16	
Tues. 09/06/16	08/08/16	08/11/16	08/16/16	08/26/16	08/29/16	08/31/16	09/02/16	Fri. 9/16/16	
09/19/16	08/22/16	08/25/16	08/30/16	09/09/16	09/12/16	09/14/16	09/16/16	09/29/16	
10/03/16	Tues. 09/06/16	09/08/16	09/13/16	09/23/16	09/26/16	09/28/16	09/30/16	10/13/16	
10/17/16	09/19/16	09/22/16	09/27/16	10/07/16	10/10/16	10/12/16	10/14/16	10/27/16	

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11/07/16	10/10/16	10/13/16	10/18/16	10/28/16	10/31/16	11/02/16	11/04/16	Fri. 11/18/16	
11/21/16	10/24/16	01/10/00	11/01/16	Thurs. 11/10/16	11/14/16	11/16/16	11/18/16	Mon. 12/5/16	
12/05/16	11/07/16	11/10/16	11/15/16	Weds. 11/23/16	11/28/16	11/30/16	12/02/16	12/15/16	
12/19/16	11/21/16	Weds. 11/23/16	11/29/16	12/09/16	12/12/16	12/14/16	12/16/16	Fri. 12/30/16	